

CONSTITUTION OF  
INTERMEDIATE SCHOOL KILLORGLIN  
PARENTS ASSOCIATION

**1. Objectives/Aims:**

- 1.1 To promote and foster co-operation between school and home
- 1.2 To encourage parents participation in an advisory and consultative capacity in relation to the school
- 1.3 To promote the educational and welfare interests of all students
- 1.4 To support school activities

*Note of Clarification: Concerns relating to individual students or parents are not the remit of the Association. These must be resolved between the individual student and/or parent and the school.*

**2. Membership**

- 2.1 All parents and guardians of children enrolled in the school are eligible to become members of the Parents' Association and are deemed members unless they inform the Honorary Secretary otherwise.
- 2.2 An elected committee shall coordinate the activities of the association towards achieving the association aims.

**3. Committee**

- 3.1 The Committee of the Association shall consist of 8 to 12 members.
- 3.2 The Committee will be elected at the AGM.
- 3.3 Committee members are required to hold office for 2 years. 50% of the committee shall be replaced annually. Committee members can stand for re-election.
- 3.4 The Committee Officers will consist of four positions – Chairperson, Vice chairperson, Secretary and Assistant Secretary. Additional officers may be elected as required.
- 3.5 The Principal shall be a non-voting member of the Committee.
- 3.6 The quorum at Committee Meetings shall be 50%.
- 3.7 Additional non-voting members shall be co-opted as required.
- 3.8 Officers may serve for up to 2 consecutive terms of office i.e. 4 years

**4. Association Meetings**

- 4.1 The AGM shall be held once a year during or not later than the first week of October.
- 4.2 At the AGM will be to elect new committee members and to receive the Committee's Annual Report on the business of the previous year.
- 4.3 To provide guidance to the newly constituted Association Committee for the coming academic year.
- 4.4 The Association committee may call a Special General Meeting (SGM) of the Association at any time and must do so if requested by 10% of Association members.

